

Penketh Panthers Netball Club Constitution

This is the constitution of the Penketh Panther Netball Club (PPNC) founded in 2014

1. Roles and Responsibilities

The roles and responsibilities of the committee are set out in the document entitled 'The Committee' originally introduced in August 2017. Further information about the committee can be found in section 4. The committee will administer and manage the Club.

2. Objectives

The objective of PPNC is the development of all club members in relation to netball, in a safe, secure and inclusive environment. The PPNC ethos is that the wellbeing of our players comes before a 'win at all cost' approach. We have adopted 5 Fs to support this ethos:

Fun: we will deliver netball activities so that players learn the skills associated with the sport in a fun way. We will organise training sessions in advance so that players have consistency.

Family: the club encourages involvement of players and their family, and together with our coaches, we support each other so that we ensure a duty of care to everyone.

Fitness: we will encourage a healthy lifestyle and healthy choices so that players can reach their full potential.

Fairplay: we will be respectful and courteous to everyone involved in the sport: team mates, parents, coaches, helpers, league organisers and umpires. We will all abide by the conditions in our codes of conduct so that everyone is treated fairly.

Friendship: netball is a great way to develop new friendships through the common love of the sport.

3. Membership

Membership is invited initially on a trial basis. Players may attend two free sessions to establish if they enjoy the sport before they commit. Full membership is then made available to them and they must then pay their subscriptions each month.

The club will not ask members to undertake trials as a means of entry. PPNC are an inclusive club and so long as numbers allow, we will accept players of all abilities. Nor will the club restrict entry on the grounds of race, religion, social class, disability or any other characteristic.

To support the 5 Fs, it is incumbent on the player and the parent to read and sign the codes of conduct applicable to them, as part of their membership.

4. The Committee

The committee has 9 roles and usually has between 5 and 12 members. The committee decisions are not invalid if all members are not present. A meeting will be considered as a quorum when 3 members are present.

If a member wishes to resign from their role, they must give one month's notice and they will lose their position if they fail to attend three meetings in succession. The committee can fill any vacancy.

All committee members are volunteers and do not receive payment for their services within the committee role. The committee will meet at least quarterly, but this does not prevent more frequent meetings if availability of members allows, nor does it prevent the Chair from calling an extraordinary meeting if circumstances necessitate.

The Chair will chair the meeting but the committee may nominate another member amongst themselves if the chair is absent. Each committee member has one vote for any decision that is required, and the majority vote will determine the outcome. In the event of a tied vote, the Chair has the deciding vote. If the chair is not present, and there is a tied vote, the decision will be deferred for the chair to cast their vote. This vote may be done outside of the next committee meeting.

The committee is empowered to carry out the following activities:

Agree expenditure including (but not exhaustive)

- purchasing items to enable training to be undertaken,
- leasing or hiring facilities for netball related events, training and activities.
- funding for purchases related to netball events
- agreeing to the subsidising of activities.

Approve fundraising activities, including receipt of donations and contributions. This includes approving activities to support other local causes, and not solely for the benefit of the club

Employ/engage other staff to assist with reaching the objectives of the club.

Work with EN to understand how to run and organise the club, by sharing information and seeking advice and guidance where appropriate.

Amend and update any club documents where changes in circumstances/legislation/development necessitate.

Ensure that members (players, parents, coaches and helpers) adhere to the club rules set out within the Codes of Conduct, and where conduct falls short, determine measures to deal appropriately.

5. Funds

The club funds will be managed in a bank account named Penketh Panthers Netball Club, and any cheques that are written from the club account must have the signatures of two committee members. Club funds will only be used for club related purposes. The club treasurer (s) is/are responsible for the finances of the club.

6. Discipline and Complaints

The committee is empowered to take disciplinary action against any member (player, parent/carer, coach or committee member).

Membership can be terminated by the committee if subscriptions have not been paid. In most (but not all) circumstances, the member/parent/carer would be contacted to establish if there are hardship reasons for non-payment, with a view to finding an appropriate alternative to terminating membership.

Step 1: Contact with responsible adult made

If no response, contact for a second time.

If still no response, warning that their membership will be terminated if no response within 5 days

If still no response, membership terminated

Step 2: Understand the reason for the non-payment

If a mistake - agree repayment whether in full or by plan

If due to hardship - bring to committee to determine an appropriate agreed monthly fee.

Step 3: Update responsible adult, and inform the treasurer for sub checking purposes.

Membership can be suspended or terminated by the committee if codes of conduct are breached or the reputation of the club is damaged by poor behaviour. To do this, we take cognisance of the England Netball bullying policy which steers our decisions.

There is a right of appeal, via the Committee, against decisions made by the club and the committee will endeavour to consider these within 10 days of receipt.

7. Dissolution

If the committee deems it necessary to dissolve the club, a meeting will be called and all members will be invited to attend. There should be 14 days' notice given for such a meeting and the reason for the meeting will be given. The dissolution should be supported by three-quarters of the attendees. Consideration will be given to reimbursing fees if appropriate.

Any monies remaining in the club account will be donated to England Netball.

Signed.....

Date.....